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| **Intern/Volunteer Applicant Information** | | | | | |
| Last Name | First Name | | | Date | |
| Street Address | | | | | Apt/Unit |
| City | State | | Zip | | |
| Phone | Cell Phone | | | | |
| Email address: | | | | | |
| Have you ever been convicted of a felony?  Yes  No | | If yes please explain: | | | |
| How did you hear about our internship/ volunteer work program? | | | | | |
| Are you legal to work in United States? | | | | | |
| If you are not a U.S. Citizen, are there any restrictions on your eligibility for employment | | | | | |

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| **Availability** | | | | | | | |
| Please check semesters of availability:  Fall Spring Summer Other, please explain: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | |
| Please check your general availability | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| Morning (approx. 9-1) |  |  |  |  |  |  |  |
| Afternoon (approx. 1-5) |  |  |  |  |  |  |  |

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| **Areas of Interest** | | | | |
| Please indicate which area interests you: | | | | |
| Program | Development | Communication | Accounting/ |  |
| Other, please explain: | |  | Administrative |  |

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| **Experience/Education and Skills** | | | |
| Current employment status:  Full-time  Part-time  Not Employed | | | |
| Current or most recent paid position held | | |  |
| Are you currently a full-time student?  Yes  No | | | If yes, please indicate school and concentration: |
| Level | | | Areas of study: |
| Freshmen | Sophomore | Junior |
| Senior | Graduate student | |
| Do you speak any other languages?  Yes  No  Level of Proficiency | | | If yes, please list language  Fluent  Semi-Fluent  Basic |
| Computer Skills/Software Used: | | | |

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| **Personal Information** |
| Why are you interested in an internship/or volunteer work in our organization? |
| What specific experience would you like to gain through this internship/volunteer work? |
| Describe your long-term career goals: |

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| **Professional References (if applicable)** | |
| Name | Relationship and contact info (e-mail and/or phone number) |
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| **Disclaimer and Signature** | |
| |  | | --- | | I certify that my answers are true and complete to the best of my knowledge. If this application leads to an internship/ volunteer work assignment, I understand that false or misleading information in my application may result in my release. | | |
| Signature: | Date: |